



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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Office: (509) 962-7506

"Building Partnerships – Building Communities"

August 5, 2025

Rodney & Andrea Gott  
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*Sent Via E-mail*

**Subject: Shoreline Exemption Permit (SX-25-00010 Gott) – Deemed Incomplete – Request for Additional Information**

Dear Applicants,

Kittitas County Community Development Services (CDS) received your Shoreline Exemption Permit application (SX-25-00010 Gott) on July 23, 2025 for 531 Ermine Loop (Parcel 300534). Staff has reviewed your application and determined that more information is needed before this application can be processed any further. As such, Kittitas County declares your application **incomplete** as of August 5, 2025.

Please provide the following to have your application deemed complete and continue processing:

1. Please provide an updated site plan showing the exact location of all proposed structures, septic system components, drainfields, etc. In addition, please provide their dimensions, as well as each component's distances from property lines, rivers, and horizontal distances from the Ordinary High Water Mark (OHWM).
2. Please provide an updated narrative explaining all aspects of the project.

This information shall be provided within 180 days (**Friday, January 30, 2026 by 5pm**) or the application will become void under KCC 15A.03.040(g).

Please contact me directly with any questions via email at [zach.torrancesmith@co.kittitas.wa.us](mailto:zach.torrancesmith@co.kittitas.wa.us) or by phone at (509) 962-7079.

Thank you,

Zach Torrance-Smith  
Planner I  
Kittitas County Community Development Services